

**PETAL SCHOOL DISTRICT  
EXECUTIVE CORE TEAM  
ORGANIZATIONAL CHART 2022-23**



**Dr. Matt Dillon, Superintendent**

Public Information Officer - Jennifer Rigney

Dr. Kelli Brown	Dr. Rob Knight	Katie Charleville	Wendy Hogue	Wes Carlisle	William Wheat
<p><b>Assistant Superintendent of Elementary Schools</b> Admin Assistant - Suzette Beasley</p>	<p><b>Assistant Superintendent of Secondary Schools</b></p>	<p><b>Director of Special Services</b> Admin Assistant - Rhonda Cary</p>	<p><b>Director of Athletics / Activities</b> Admin Assistant - Georgia Shows</p>	<p><b>Director of Human Resources</b> Admin Assistant - Jan Graham</p>	<p><b>Chief Financial Officer</b> Business Manager - Kristi Fimiano</p>
<ul style="list-style-type: none"> <li>• Elementary Handbooks</li> <li>• Elementary School Calendars</li> <li>• Elementary Incentives</li> <li>• DTC / Assessment Calendar</li> <li>• Data Collection / Reports</li> <li>• Counselors / Cumulative Folder</li> <li>• School Nurses</li> <li>• District Policy</li> <li>• SBAC Monitoring</li> <li>• Acct. Task Force / Accreditation Meetings</li> <li>• State Board Meetings - Online</li> <li>• Academic Content Cohort</li> <li>• Federal Programs / ESSER</li> <li>• PDSA / PD Log</li> <li>• Title IX Coordinator</li> <li>• Strategic Plan</li> <li>• Accountability Dashboard</li> <li>• CEU / Semi Credits</li> <li>• School Status / Edulastic</li> <li>• District Advisory Council</li> <li>• Research Study / Flyer Approval</li> <li>• Transition Teams</li> <li>• Alumni Relations</li> <li>• Instructional Technologist</li> <li>• Technology Oversight</li> <li>• CFFC</li> </ul>	<ul style="list-style-type: none"> <li>• Secondary Handbooks</li> <li>• Secondary School Calendars</li> <li>• Secondary Incentives</li> <li>• Alternative School Education (PEC)</li> <li>• Dropout Prevention / Graduation Rate</li> <li>• PreAP / AP / Dual Credit / PSAT / ACT</li> <li>• Field Trip Approval</li> <li>• Assistant Principal Development</li> <li>• Registration / Residency / Homeless</li> <li>• Safety Plan / Security / School Police</li> <li>• Buses / Transportation</li> <li>• Career and Technical Education (CTE)</li> <li>• Credit Recovery / Summer School</li> <li>• Online Classes</li> <li>• ABM Custodial Services</li> <li>• Disciplinary Hearings</li> <li>• Academic Content Cohort</li> <li>• Maintenance / Facilities</li> <li>• 16th Section Monitoring Leases</li> <li>• TIMS - Textbooks</li> <li>• Suicide Prevention Oversight</li> </ul>	<ul style="list-style-type: none"> <li>• Special Education (ID, Eval, Programs, Services)</li> <li>• RTI</li> <li>• Dyslexia</li> <li>• Social Worker</li> <li>• Gifted - Eval and ID</li> <li>• PBS</li> <li>• Cooperative Agreements with Outside Agencies</li> <li>• Section 504 / ADA</li> <li>• Alternative Assessments</li> <li>• Homebound Program</li> <li>• TST Oversight</li> <li>• Project Search</li> <li>• Professional Development</li> </ul>	<ul style="list-style-type: none"> <li>• Arts Events</li> <li>• Athletic Events</li> <li>• Budget Planning / Implementation</li> <li>• Student Leadership Development</li> <li>• Athletic Grounds / Facilities</li> <li>• Eligibility</li> <li>• DragonFly / Physicals</li> <li>• State Passes</li> <li>• Arts / Athletics Fundraising</li> <li>• Game Supervision Duty</li> <li>• Activities Handbooks</li> <li>• Parent Concerns</li> <li>• Head Coaches / Directors</li> <li>• Professional Development</li> <li>• Athletics Social Media Oversight</li> <li>• PAC, PEC &amp; PHS Gym Calendars</li> <li>• Quarterly PLC Meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Human Resources / Personnel</li> <li>• Educator Code of Ethics Compliance</li> <li>• Recruitment / Retention / Team / Culture</li> <li>• USM Residency Program</li> <li>• Substitute Teachers / Training</li> <li>• New Teacher Orientation / Quarterly Meetings</li> <li>• Student Teacher Placement</li> <li>• Applications</li> <li>• Workers Comp</li> <li>• OCR Issues</li> <li>• Legal Counsel</li> <li>• District Attendance Officer Direct Report</li> <li>• Librarians</li> <li>• Foster Care Contact</li> <li>• Onboarding of New Employees / New Students</li> <li>• Perks Partners</li> <li>• Job Fairs</li> <li>• Custody Issues</li> <li>• FMLA</li> <li>• Church Partners</li> </ul>	<ul style="list-style-type: none"> <li>• District Budget</li> <li>• Revenue Reporting Ad Valorem / MAEP / Federal</li> <li>• Financial Policies / Procedures</li> <li>• Annual Audit</li> <li>• Grant Financial Reporting / Maintenance</li> <li>• Investments</li> <li>• District Insurance / Facilities</li> <li>• Bond Financing</li> <li>• Employee Benefits</li> <li>• District Fixed Assets</li> <li>• Financial Reporting</li> <li>• Debt Maintenance</li> <li>• Internal Controls</li> <li>• District Payroll / Salary</li> <li>• Purchasing</li> <li>• Accounts Payable</li> <li>• Safeguard Assets</li> <li>• 16th Section Land Payments</li> <li>• MSIS Coordinator / Reporting</li> <li>• State Financial Compliance</li> <li>• Year End Closing</li> </ul>